



Resurrection Episcopal Church, Rockdale

2131 Mount Road, Aston, PA 19014

(610) 459-2013

Virtual Vestry Meeting Minutes, May 10, 2022

Attendance: Fr. Tom Wand, Priest-in-charge, Phyllis Russell, Barbara Krisack, Helen Dunlap, Linda Leiby, Jill Graham, Jim Geiger, Janet Russello, Kelly McNerney, Rosemary Bezuidenhout, **Absent:** Kelly McNerney

Meeting started at 7:00 PM

1. Opening Prayer- Fr. Wand
2. Motion to accepted the April 12, 2022 minutes with gratitude.
1st: Linda Leiby; 2nd: Barbara Krisack; all in favor
3. Proposal of change to by-laws:
 - a. Motion to change the by-laws: ARTICLE 3, SEC. 1: The Vestry is comprised of **the clergy person in charge of the parish. If there be one and** up to eleven (11) elected congregants, all of whom shall be active communicants in good standing according to the canons of the Episcopal Church. All Members of the Vestry shall be a minimum of eighteen years of age. Vestry members shall serve terms until 31st of May following the third Annual meeting following their election. No Vestry member shall serve more than two full terms unless a year shall elapse since their last vestry term's end, **unless exception is made by two-thirds vote of the Vestry.** Newly elected Vestry members shall take office on the first of June following their election. In case the Annual Meeting is delayed beyond May 31st, the Vestry shall provide for the ending and beginning of terms of office.
 - b. A motion to propose to accept the changes in the by-laws with the changes of adding clergy to vestry and going from nine (9) up to eleven (11) elected congregants. 1st: Phyllis Russell; 2nd: Linda Leiby; all in favor
 - c. We must vote in 2 weeks to make the changes to the by-laws. Fr. Tom Wand, Priest-in-charge calls for a Zoom Special Vestry meeting on Tues, May 24, 2022 at 7 PM.
4. Appointments/Elections
 - a. Rector's Warden: Fr. Tom Wand, Priest – in- charge appoints Phyllis Russell; and she accepted.
 - b. Vestry/People's Warden: Motion by Jill Graham and Phyllis Russell to nominate Barbara Krisack. Motion to close nominations by Janet Russell and Jude Winters, all in favor.
 - c. Clerk/Secretary: Motion by Phyllis Russell and Janet Russello to nominate Helen Dunlap. Motion to close nominations by Jim Geiger and Barbara Krisack; all in favor.
 - d. Altar Guild Leadership: Update, Discussion, Appointment (s):
 - i. Nancy Webber has stepped down as head of altar guild.
 - ii. A fall retirement party for Nancy Webber and Bridget Thomas for all the years of service to the Altar Guild for Calvary, St. James and Resurrection Churches.
 - iii. Fr. Tom Wand, Priest-In- Charge, appointed Helen Dunlap as the head of the altar guild. He is trying to recruit new members. Linda Leiby and Jill Graham have volunteered their services to help.

5. Letter of Agreement Renewal, Discussion and Action
 - a. Doing the Letter of Agreement renewal early
 - b. Motion made by Phyllis Russell and Linda Leiby to approve and send the draft letter of agreement. All in favor
6. Forthcoming/recent events
 - a. Fall Worship schedule: report on input, discussion, recommendation
 - i. Motion made by Linda Leiby and Jim Geiger that the Vestry recommends the following schedule for the Fall:
 1. 7:30 AM – Rite I- 1st and 3rd Sundays starting in the fall
 2. 9:00 AM – Rite II with music every Sunday
 - ii. All in favor.
 - b. Vestry meeting mode and schedule
 - i. Fr. Tom, and Barbara Krisack like to see the Vestry in person instead of Zoom. Helen Dunlap, Jim Geiger, Jude Winters, and Rosemary Bezuidenhout prefer Zoom meetings.
 - ii. Meetings will remain Zoom meetings on the 2nd Tuesday of each month.
 - iii. Fr. Tom reserves the right to change the Zoom meeting to in person if necessary.
 - iv. Please reserve July 12 and August 9 in case we need a Vestry meeting.
 - v. Fr. Tom will send out a list of Zoom dates.
7. Financial Report (see attached doc)
 - a. We took \$55,000 out of endowment without drama from the Diocese.
 - b. Hopefully, we will be receiving a \$25,000 check from Diocese.
 - c. Motion by Jude Winters and Janet Russello to accept the financial report with thanks to Dawn and Rosemary. All in favor.
 - d. Return to previous counting procedures.
 - i. The counting procedures stopped during the pandemic which consisted of a Vestry member and a parishioner or 2 Vestry members.
 - ii. It is necessary to return to this in the fall for internal control/safety/ and no embezzlement.
 - iii. Suggestion: A Vestry member sit with Dawn on Mondays rather than after the service for checks and balances.
 - iv. Tabling the discussion until next month so that Dawn, Fr. Tom, and Rosemary can talk and plan.
8. Property Committee Report- Phyllis Russell, Janet Russello, Jim Geiger, Helen Dunlap
 - a. Jim, Phyllis, Janet, Helen – Super 16th duper thanks so much
 - i. A claim was made that links the modular and the church water damage and we will be awarded \$5,224.34. It is for the modular only because the church leak they think could have been from the caulking and gutter cleaned.
 - ii. Tree down – we got three estimates as they wanted: Brooks, Butchie, and Jake's Trees. They will send an adjuster because they need pictures of the tree and then later return to access the tombstones damaged.
 - iii. We put a claim in for the tree, 2 panes out in the windows that lead up to the choir loft, and the Columbarium door, and possibly any damage to the new driveway that the log truck could possibly due to it.
 - iv. The lack of heat was due to no oil. We are looking into replacing the thermostats. We had a ½ of tank delivered due to the price of oil.
 - b. Cemetery Committee Report
 - i. Volunteer Help Request to help with identifying the tombstones and footstones of those buried in the cemetery with our records.

- ii. Fallen trees, gravestones – claim put in and tree will be removed.
 - c. Diocesan Funding for Parking Lot Repaving Update
 - i. Email from the Diocese that they will only be sending \$25, 000. Fr. Wand did reach out and tried to find out why we didn't get the full amount we requested. The Bishop made a comment that they are going to resurrect the grant applications again up to \$30,000. It is not available yet.
- 9. Warden's Report
 - a. Rector: Phyllis Russell- nothing
 - b. People's: Barbara: nothing
- 10. Priest-in-charge Report
 - a. Will be gone June 28-July 7: clergy coverage obtained
 - b. General Convention in Baltimore July 4-14- Parish trip? No responses- May be changes in arrangements because of the rise in COVID cases.
- 11. Other business added to agenda- NONE
- 12. Message to parish including Constant Contact message(s)
 - a. Jude Winters will be the spokes person
 - i. Schedule for Fall
 - ii. Recouping money for driveway
 - iii. Claim put in for the tree damage
 - iv. Altar Guild – Helen Dunlap appointed and we are recruiting help
 - v. Letter of Agreement for Fr. Wand sent in – he has been with us for 7 years.
- 13. Motion to adjourn the meeting at 8:15PM. 1st: Janet Russell;2nd: Jude Winters. All in favor.
- 14. Prayer

Respectfully Submitted,
Helen Dunlap
Secretary